
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **regular** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, July 14, 2016 at 10:00 a.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Kathy Shippey	Board Supervisor, Vice Chair
Elmer O. Bley	Board Supervisor, Assistant Secretary
Virginia Moore	Board Supervisor, Assistant Secretary
Dallas Dunn	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	Hopping Green & Sams, P.A. (via speaker phone)
Preston Doub	District Engineer, ETM (via speaker phone)
Denise Powers	Vesta
Dave Bissonnette	Vesta
Billy Buerki	Brightview Landscaping
David Lara	Brightview Landscaping
Rodney Hicks	Brightview Landscaping
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 10:04 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held on
June 9, 2016**

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board approved the Minutes of the Board of Supervisors Regular Meeting held on June 9, 2016 for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for May 2016**

On a motion by Mr. Dunn, seconded by Ms. Shippey, with all in favor, the Board ratified the operations and maintenance expenditures for May 2016 in the amount of \$77,033.28 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report
- B. District Engineer
 - 1.) Update Regarding SJRWMD Permit Modification for Wetland Drainage Structure

Mr. Doub reviewed SJRWMD permit modification and recommendation (not required) of a published notice that the District would need to pay for to close the point of entry for filing a petition. After discussion, the Board directed District Staff to publish the notice.

On a motion by Mr. Dunn, seconded by Ms. Shippey with all in favor, the Board directed District Staff to publish the notice to close the point of entry for filing a petition for Heritage Landing Community Development District.

Mr. Doub noted he is still working on gathering bids to modify the existing control structure.

- 2.) Update Regarding RV Lot Storage Drainage

Mr. Doub updated the Board on recent issues concerning the RV Lot drainage and will be reaching out to Geotech Support on what could be the cause.

C. Landscape and Maintenance Reports

1.) Field Inspection Report

2.) Landscape Report

Mr. Buerki reviewed his report under Tab 4.

Mr. Hicks introduced David Lara who will be replacing Rick Dendler as the Irrigation Tech for Heritage Landing.

i.) Consideration of Parking Control Landscape Enhancement Proposal
After discussion, the Board approved Brightview's proposal in the amount of \$3,507.73.

On a motion by Mr. Dunn, seconded by Mr. Bley, with all in favor, the Board approved Brightview's proposal in the amount of \$3,507.73 for Heritage Landing Community Development District.

D. Amenity Center Manager Report

Ms. Powers updated the Board of Supervisors that she had to issue a one (1) year youth (minor) suspension.

1.) Consideration of Grill Options

After discussion, the Board directed staff to move the more expensive grill that gets little usage (under pavilion/paver section) back to the main building and purchase smaller grill (not to exceed \$700.00) to replace the one being located.

On a motion by Ms. Shippey, seconded by Ms. Moore, with all in favor, the Board directed staff to move the more expensive grill that gets little usage (under pavilion/paver section) back to the main building and purchase smaller grill (not to exceed \$700.00) to replace the one being located for Heritage Landing Community Development District.

E. Field Manager Maintenance Report

Mr. Bissonnette updated the Board that the RV gate is having issues with the hinges most likely due to a bad install. He is trying to hold the installer responsible to make repairs. He will talk to other contractors and update the Board.

F. District Manager

Ms. Dobbins stated that the General Election qualifying periods have expired for the two seats that are expiring on the CDD board. Both seats ran unopposed so Dallas Dunn will remain in his seat and Tim Fleming ran unopposed for Seat 1, which is Kathy Shippey's current seat. Mr. Haber informed the Board that, as a result of being unopposed, Mr. Fleming is now subject to the Sunshine Laws. Board members should not discuss District business with Mr. Fleming outside of a publicly noticed meeting. He will notify Mr. Fleming.

Ms. Dobbins also noted the next meeting will be the Budget Public Hearing held on August 11, 2016 at 6:00 p.m. at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, FL 32092.

There are no Business Items.

SIXTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

Audience Comments:

Request for No Trespassing signs to be installed at both ends of FPL easements so police can enforce the law.

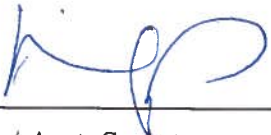
Supervisor Requests:

There were no supervisor comments.

SEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dunn, seconded by Ms. Shippey, with all in favor, the Board adjourned the meeting at 11:05. for Heritage Landing Community Development District.



Secretary / Asst. Secretary



Chairman / Vice Chairman