
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Heritage Landing Community Development District was held on Thursday, March 8, 2018 at 10:00 a.m. at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman
Virginia Moore	Board Supervisor, Vice Chairman
Lance Clyce	Board Supervisor, Assistant Secretary
Timothy Fleming	Board Supervisor, Assistant Secretary
Johnny "John" Kuca	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (Via Speakerphone)
Scott Lockwood	District Engineer, England Thims & Miller (Via Speakerphone)
Todd Myhill	Facility Manager, Vesta
Dave Bissonnette	Field Operations Manager, Vesta
Billy Buerki	Account Manager, Brightview Landscape
Rodney Hicks	Associate Branch Manager, Brightview Landscape
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Sovine called the meeting to order at 10:00 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience member comments on agenda items.

THIRD ORDER OF BUSINESS**Consideration of the Minutes of the Board of Supervisors Regular Meeting held February 8, 2018**

Ms. Dobbins updated the Board on the requested amendment by Mr. Kuca located on page three (3). It now reads, on a motion by Mr. Fleming, seconded by Mr. Kuca, in favor, with Mr. Sovine and Mr. Clyce opposed, *the Board by majority vote*, approved to terminate Field Inspection Services with Rizzetta & Company, Inc. for Heritage Landing Community Development District.

On a motion by Mr. Kuca, seconded by Ms. Moore, with all in favor, the Board approved, as amended, the minutes of the Board of Supervisors regular meeting held February 8, 2018 for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS**Ratification of the Operation and Maintenance Expenditures for January 2018**

On a motion by Mr. Fleming, seconded by Ms. Moore, with all in favor, the Board ratified the Operation and Maintenance Expenditures for January 2018 in the amount of \$106,471.46 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

No report.

B. District Engineer

Mr. Lockwood updated the Board that he will have a quarterly RV report at the next meeting with a weir update.

C. Security Update

Deputy Kukar and Deputy Evans gave an update on children hanging out at the Florida Power and Light easement and they continue to monitor speeding within the community. Deputy Kukar also stated that the presentation on the License Tag Readers will be made at the April 12, 2018 Community Development District meeting.

The discussion ensued.

Ms. Moore recommended that if the District considers the License Tag Reader Program that the residents are notified so they can make comments.

D. Landscape and Maintenance

1.) Field Inspection Report, February 15, 2018

2.) Brightview Landscape Report, February 26, 2018

i.) Consideration of Landscape Enhancement Proposal

Mr. Buerki reviewed the proposal. The discussion ensued and the Board requested a separate option with drought tolerant plants due to the lack of irrigation at the April 12, 2018 meeting.

E. Amenity Center and Field Maintenance

1.) Amenity Manager Report, February 28, 2018

Mr. Myhill reviewed the report found under Tab 6 of the agenda.

2.) Field Operation Manager Report, March 8, 2018

Mr. Bissonnette reviewed the report under Tab 7 of the agenda.

3.) Charles Aquatics Pond Report, February 26, 2018

F. District Manager

Ms. Dobbins updated the Board that the District office had received Vesta's 1st quarter Revenue Sharing check for fiscal year 2018 in the amount of \$658.20.

Ms. Dobbins announced the next Board of Supervisors meeting will be held April 12, 2018 at 10:00 a.m.

The Chairman recommended moving to agenda item 5E.

SIXTH ORDER OF BUSINESS

Update and Re-Consideration of Fire Sprinkler Inspection and Monitoring Agreements

Ms. Dobbins updated the Board regarding the terms of the Cintas Agreement. The Cintas Agreement obligates the District to indemnify Cintas, which shifts risk to the District. Wayne Automatic Fire Sprinklers has lowered their total fee to \$1,015.00 annually. The discussion ensued.

On a motion by Mr. Kuca, seconded by Mr. Fleming, with all in favor, the Board approved the proposal from Wayne Automatic Fire Sprinklers for fire alarm monitoring and fire sprinkler inspections in the amount of \$1,015.00 annually for Heritage Landing Community Development District.

SEVENTH ORDER OF BUSINESS

Presentation on License Reader Program

This item was tabled until the April 12, 2018 meeting.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2018-03, Regarding the General Election

On a motion by Mr. Fleming, seconded by Ms. Moore, with all in favor, the Board adopted Resolution 2018-03, Regarding the General Election for Heritage Landing Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Tennis Court and Basketball Court Resurface Proposals

The discussion ensued. The Board reviewed three (3) proposals under Tab 10 of the agenda.

On a motion by Mr. Kuca, seconded by Mr. Fleming, in favor, with Mr. Clyce opposed, the Board, by majority vote, approved an amount not to exceed \$29,000.00 with the Chairman or Vice Chairman executing the final contract for Heritage Landing Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Pond 10 Fountain Repair Proposal

On a motion by Ms. Moore, seconded by Mr. Fleming, with all in favor, the Board approved Charles Aquatics proposal in the amount of \$1,784.00 to repair the fountain in Pond 10 for Heritage Landing Community Development District.

ELEVENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

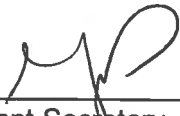
An audience member questioned if BluTek can give a report.

Mr. Sovine requested BluTek to attend the meetings quarterly and provide a written report.

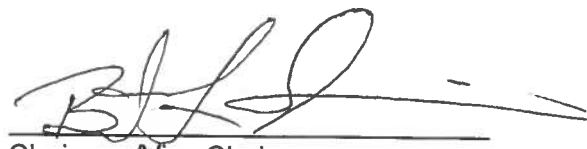
TWELFTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Kuca, seconded by Mr. Fleming, with all in favor, the Board adjourned the meeting at 11:01 a.m. for Heritage Landing Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman