
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **Regular** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, April 10, 2014 at 10:00 a.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman
Kathy Shippey	Board Supervisor, Vice Chairman
Virginia Moore	Board Supervisor, Assistant Secretary
Elmer O. Bley	Board Supervisor, Assistant Secretary
Dallas Dunn	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (via speakerphone)
Dan Fagen	ASG, Inc.
Todd Myhill	Amenity Manager, ASG, Inc.
Jimmy Edmonds	Field Manager, ASG, Inc.
Preston Doub	District Engineer, England-Thims & Miller

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Sovine called the meeting to order at 10:05 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on March 13, 2014

The following correction was made under the Tenth Order of Business; Phase 1 of the Landscape Improvements was approved, not all three phases.

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held March 13, 2014, as amended, for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for February 2014

On a motion by Ms. Shippey, seconded by Mr. Dunn, with all in favor, the Board ratified the Operation and Maintenance Expenditures for February 2014 in the amount of \$82,039.26 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber updated the Board of Supervisors that at the last meeting the Board approved the proposal with Stefano Brena Painting to paint the amenity center. However, this contractor was not able to schedule the work until the fall. Due to the immediate need to start the work, the Chair authorized the District to then go with the next lowest bid, Prestige Elite. This proposal had a total cost of \$62,850, which was \$770 higher than Stefano Brena Painting.

The Board of Supervisors ratified the Chairman's approval of the Prestige Elite Painting proposal in the amount of \$62,850.

On a motion by Mr. Bley, seconded by Mr. Dunn, with all in favor, the Board ratified the Chairman's approval of the Prestige Elite Painting proposal in the amount of \$62,850 for Heritage Landing Community Development District.

B. District Engineer

Mr. Doub reviewed the survey proposal for the additional parking lot area.

After Discussion, the Board of Supervisors tabled the survey, but directed staff to budget the estimated construction costs over the next two fiscal years.

C. Amenity Center Manager

Mr. Myhill reviewed the report under Tab 3 of the Agenda.

Mr. Myhill reviewed for the Board of Supervisors that Wet Engineering has developed new plans for the pool collector tank and should have a cost for the next meeting.

Mr. Myhill also noted that he will have more information regarding the baseball field activities for the next meeting.

D. ValleyCrest Landscaping

Not present.

E. Field Manager

Mr. Edmonds updated the Board of Supervisors that Poolsure replaced all their equipment with new items.

He also noted that the electrician work for the additional light out at the pavilion did increase from \$535.24 to \$640.24 due to installing a required GFI receptacle.

F. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisor's Meeting will be held May 8, 2014 at 6:00 p.m.

Ms. Dobbins updated the Board of Supervisors that the District received an additional credit of \$333 towards St. Johns County Utilities for water used during the pool repair.

She also noted that the District received the first six-month revenue sharing check for the Concession Drink Machine in the amount of \$131.70.

(Ms. Moore left the meeting already in progress.)

SIXTH ORDER OF BUSINESS

**Discussion Regarding Community Street
Lights**

It was noted that residents have requested additional street lights along certain residential streets.

After discussion, the recommendation was made that the neighborhood watch review where the black-out spots are around the community and report the information to the Board for further review.

SEVENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There was a question on the movie theater deck replacement.

There was a comment that the fence by the new pavilion needs to be cemented. The Board of Supervisors directed for it to be corrected as soon as possible.

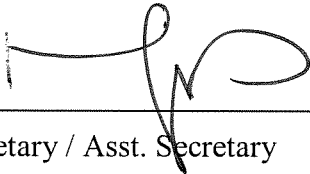
There was a question regarding a records request from the Traffic Calming Study completed by the county.

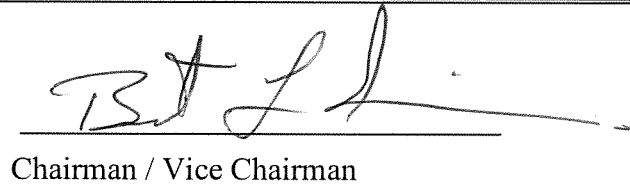
There were no Supervisor comments.

EIGHTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Bley, seconded by Mr. Dunn, with all in favor, the Board adjourned the meeting at 12:00 p.m. for Heritage Landing Community Development District.



Secretary / Asst. Secretary

Chairman / Vice Chairman