

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **Regular** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, December 11, 2014 at 10:00 a.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman
Elmer Bley	Board Supervisor, Assistant Secretary
Dallas Dunn	Board Supervisor, Assistant Secretary (via speakerphone)
Virginia Moore	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (via Speakerphone)
Preston Doub	District Engineer, England-Thims & Miller
Dan Fagen	ASG, Inc.
Todd Myhill	Amenity Manager, ASG, Inc.
Jimmy Edmonds	Field Manager, ASG, Inc.
Jay Jernigan	ValleyCrest Landscaping
Billy Buerki	ValleyCrest Landscaping
Lewis Williamson	ValleyCrest Landscaping

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Sovine called the meeting to order at 10:07 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

A resident noted a letter that they received from the CDD regarding landscaping behind his property encroaching on to CDD Property.

Mr. Sovine gave some background regarding letters being sent to multiple homeowners due to a visual-survey inspection which noted residents' property encroaching on CDD property behind their lot line. He noted everyone that received a letter was put on notice, but anyone with a fence or material restricting access to CDD property was instructed to remove it.

Discussion ensued. The Board of Supervisors directed the District Engineer to get an estimate for approximately 15 official surveys to be completed by the CDD.

(It was noted for the record that Mr. Dunn was not present on speakerphone at this time.)

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on November 13, 2014

On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board approved the minutes of the Board of Supervisors' regular meeting held on November 13, 2014 for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for October 2014

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board ratified the Operations and Maintenance Expenditures for October 2014 in the amount of \$96,613.96 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber updated the Board of Supervisors that the county wants to enter into an agreement with the District if Heritage Landing wants to use signs other than standard county signs. He recommended all repairs and painting of current signs stay on hold until an agreement is executed and to give the Chairman authorization to sign the final agreement so work can begin soon after if it is in between meetings.

The Board of Supervisors directed District Counsel to draft an agreement between the county and the district and gave the Chairman authorization to execute in final form.

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board directed District Counsel to draft an agreement between the county and the District and gave the Chairman authorization to execute in final form for Heritage Landing Community Development District.

B. District Engineer

Mr. Doub updated the Board of Supervisors on a preliminary budget for creating overflow parking on the FPL easement.

After discussion, the Board of Supervisors directed the District Engineer to review further and to provide the least expensive coast as possible.

C. ValleyCrest Landscaping

Mr. Jernigan updated the Board of Supervisors that Mr. Buerki was promoted and introduced Lewis Williamson who will now be Heritage Landing's account manager.

Mr. Buerki reviewed the report under Tab 3.

Mr. Jernigan confirmed both sides of the berm have been cleaned up. The homeowner side is on a regular maintenance schedule and the FPL side will be done quarterly.

Discussion ensued concerning removal of native grasses around the main entrance pond bank and enhancing islands due to constant traffic damage. The Board of Supervisors requested proposals for the next meeting.

(It was noted for the record that Mr. Dunn was present on speakerphone.)

D. Amenity Center Manager

Mr. Myhill reviewed his report under Tab 4.

Mr. Myhill noted that four food trucks have come so far and it has been successful. He will monitor to see if or when more should come.

He also noted that a No Vehicular Traffic/No Trespassing sign has been installed at one of the entrance ponds. The cost was \$55.

E. Field Manager

Mr. Edmonds reviewed his report under Tab 5.

F. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting will be held January 8, 2015 at 10:00 a.m.

SIXTH ORDER OF BUSINESS

Consideration of G4S Contract Renewal

After discussion, the Board of Supervisors approved a 2% increase for each year for three years.

On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board approved a 2% increase for each year for three years for Heritage Landing Community Development District.
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SEVENTH ORDER OF BUSINESS

Consideration of Pool Remarcite Proposals

The Board of Supervisors reviewed four proposals presented by Duda Pools, FL Bonded Pools, Capital "T" Enterprises, and Crown Pools.

After discussion, the Board of Supervisors approved Crown Pools 15-year warranty proposal in the amount of \$60,392.

On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board approved Crown Pools 15-year warranty proposal in the amount of \$60,392 for Heritage Landing Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Treadmill Proposals

After discussion, the Board of Supervisors authorized staff to order two 5-year warranty T3X Treadmills in March 2015 for a total cost of \$9,930, unless the Chairman authorizes an earlier date.

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board authorized staff to order two 5-year warranty T3X Treadmills in March 2015 at a total cost of \$9,930, unless the Chairman authorizes an earlier date for Heritage Landing Community Development District.

NINTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There was a question and concern about the UPS Pod.

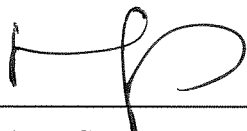
There was a question if the Board of Supervisors can have alternates.

There were no Supervisor requests.

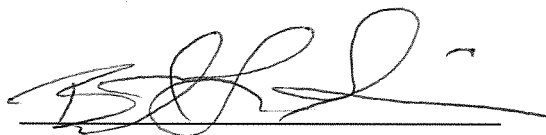
TENTH ORDER OF BUSINESS

Adjournment

On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board adjourned the meeting at 12:01 p.m. for Heritage Landing Community Development District.



Secretary / Asst. Secretary



Chairman / Vice Chairman