

**HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 2806 N. FIFTH STREET • UNIT 403 • ST AUGUSTINE, FL 32084**

December 5, 2013

**Board of Supervisors
Heritage Landing Community
Development District**

REVISED AGENDA

Dear Board Members:

The **regular** meeting of the Board of Supervisors of the Heritage Landing Community Development District will be held on **Thursday, December 12, 2013 at 10:00 a.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092. The following is the revised agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors’ Regular Meeting held on November 14, 2013..... Tab 1
 - B. Consideration of the Audit Committee Meeting Minutes held November 14, 0213..... Tab 2
 - C. Ratification of the Operation and Maintenance Expenditures for October 2013..... Tab 3
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Amenity Center Manager..... Tab 4
 - D. ValleyCrest Landscaping
 - E. Field Manager..... Tab 5
 - 1.) Charles Aquatics Service Report Tab 6
 - F. District Manager
- 5. BUSINESS ITEMS**
 - A. Consideration of Pool Tank Repair Proposals..... Tab 7**
 - B. Amenity Center Painting Project
 - 1.) Sherwin Williams Paint Specifications..... Tab 8
 - 2.) Consideration of Amenity Center Painting Proposals Tab 9
 - C. Consideration of Additional Maintenance Hours/Staff Tab 10
 - D. Consideration of Pet Signage..... Tab 11
 - E. Public Hearing on the District’s Updated Rules of Procedures
 - 1.) Review of the District’s Updated Rules of Procedures Tab 12
 - 2.) Consideration of Resolution 2014-02, Adopting the Rules of Procedure..... Tab 13
- 6. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

Very truly yours,

Melissa Dobbins
District Manager

cc: Wesley Haber, Hopping Green & Sams, P.A.
Preston S. Doub, England-Thims & Miller, Inc.
Todd Myhill, Amenity Center Manager

All About Pool Supplies, Inc.

2730 SR 16, Suite 112
 St. Augustine, FL 32092
 904.823.9110

Estimate

Date	Estimate #
12/5/13	1231

Name / Address
Heritage Landing CDD c/o Rizzetta Company 2806 North 5th ST unit 403 ST Augustine, FL 32084

Project

Description	Qty	Cost	Total
this quote is to cut the bottom of the surge tank and fill voids with concrete, fiberglass bottom of tank and apply epoxy paint, also fiberglass around main drain and scum gutter lines coming from pool, we will also be fibreglassing around the main drain and scum gutter lines in the lap pool tank Misc Labor and materials Sales Tax	1	6,350.00 6.00%	6,350.00 0.00
Thank you for the opportunity		Total	\$6,350.00