
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **Regular** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, March 13, 2014 at 10:00 a.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman (via speakerphone)
Virginia Moore	Board Supervisor, Assistant Secretary
Elmer O. Bley	Board Supervisor, Assistant Secretary
Dallas Dunn	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (via speakerphone)
Dan Fagen	ASG, Inc.
Todd Myhill	Amenity Manager, ASG, Inc.
Jimmy Edmonds	Field Manager, ASG, Inc.
Billy Buerki	ValleyCrest
Todd Murphy	ValleyCrest

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 10:00 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on February 13, 2014

The following corrections were made to the February 13, 2014 meeting minutes; Under the District Counsel report, in the last sentence of the first paragraph, the spelling of the word "marcite" was corrected from "marsite" to "marcite". Also under District Counsel report, in the first sentence of the second paragraph the word subcontracted was corrected to subcontractor.

On a motion by Ms. Moore, seconded by Mr. Dunn, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held February 13, 2014, as amended, for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Audit Committee Meeting held February 13, 2014

On a motion by Mr. Bley, seconded by Mr. Dunn, with all in favor, the Board approved the Minutes of the Audit Committee Meeting held February 13, 2014 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for January 2014

On a motion by Mr. Dunn, seconded by Ms. Moore, with all in favor, the Board ratified the Operation and Maintenance Expenditures for January 2014 in the amount of \$118,139.54 for Heritage Landing Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Dunn requested an update on the Duda Pools subcontractor issue.

Mr. Haber informed the Board of Supervisors that Duda Pool's Counsel did a great job keeping the District out of the issue.

Mr. Edmonds also noted that he spoke with Duda Pools and the issue was settled between Duda and the subcontractor.

B. District Engineer
Not present.

C. Amenity Center Manager

Mr. Myhill reviewed the report under Tab 4 of the Agenda.

He also reviewed for the Board of Supervisors that Wet Engineering has provided drawings for the pool filter tank repairs, but they had concerns about the plumbing. He is now looking at other options. Mr. Duda provided a quick temporary repair for spring break next weekend and through the summer.

D. ValleyCrest Landscaping

Mr. Beurki reviewed the report under Tab 5 of the agenda.

E. Field Manager

Mr. Edmonds reviewed the report under Tab 6 of the agenda.

F. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisor's Meeting will be held April 10, 2014 at 10:00 a.m.

She also noted that a State Farm Insurance check was received for the accident damage at the front entrance.

She also updated the Board of Supervisors that the District's Policy was updated with the new Patio improvements.

SEVENTH ORDER OF BUSINESS

**Consideration of Grau & Associates
Engagement Letter**

On a motion by Mr. Bley, seconded by Mr. Dunn, with all in favor, the Board approved the Grau and & Associates Engagement Letter for auditing services for Heritage Landing Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Restroom Hand Dryer
Proposal**

The Board of Supervisors approved the installation of two hand dryers, including electrical work, in the amount not to exceed \$1,200.

On a motion by Ms. Moore, seconded by Mr. Dunn, with all in favor, the Board approved the installation of two hand dryers, including electrical work, in the amount not to exceed \$1,200 for Heritage Landing Community Development District.

NINTH ORDER OF BUSIENSS

**Consideration of Picnic Pavilion Light
Fixtures Electrical Wiring Proposals**

The Board of Supervisors approved the proposal from James Kelley in the amount of \$535.24.

On a motion by Ms. Moore, seconded by Mr. Dunn, with all in favor, the Board approved the proposal from James Kelley in the amount of \$535.24 for Heritage Landing Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Proposals for Landscape Enhancements

Mr. Murphy reviewed the improvement plan.

After discussion, the Board of Supervisors directed any improvement in the overflow parking area to be eliminated at this time.

The Board of Supervisors gave the Chairman final authorization to review a revised proposal for the first phase with unit pricing breakdown and final approval with an amount of \$21,257.50.

On a motion by Mr. Dunn, seconded by Mr. Bley, with all in favor, the Board gave the Chairman final authorization to review a revised proposal for the first phase with unit pricing breakdown and final approval with an amount of \$21,257.50 for Heritage Landing Community Development District.

(Mr. Sovine was disconnected from the call at this time.)

ELEVENTH ORDER OF BUSINESS

Consideration of Pool Furniture Proposal

On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board approved the proposal for pool furniture for Heritage Landing Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Fitness Equipment Proposals

This item was tabled until a future Board of Supervisors meeting.

THIRTEENTH ORDER OF BUSINESS

Amenity Center Paint Project

After discussion, the Board of Supervisors selected the lowest bid from Stefano Brena Painting in the amount of \$62,080.

On a motion by Mr. Dunn, seconded by Mr. Bley, with all in favor, the Board selected the lowest bid from Stefano Brena Painting in the amount of \$62,080 for Heritage Landing Community Development District.

FOURTEENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There was a question concerning additional parking behind the RV storage lot.

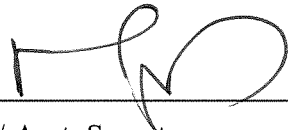
There was a question concerning the expectations for use of the baseball field and establishing recreational activities.

Mr. Dunn requested an update on the vending machine and revenue sharing from the vendor.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dunn, seconded by Ms. Moore, with all in favor, the Board adjourned the meeting at 11:35 a.m. for Heritage Landing Community Development District.



Secretary / Asst. Secretary



Chairman / Vice Chairman