

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **Regular** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, May 8, 2014 at 6:00 p.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman
Kathy Shippey	Board Supervisor, Vice Chairman
Virginia Moore	Board Supervisor, Assistant Secretary
Elmer O. Bley	Board Supervisor, Assistant Secretary
Dallas Dunn	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (via speakerphone)
Dan Fagen	ASG, Inc.
Todd Myhill	Amenity Manager, ASG, Inc.
Jimmy Edmonds	Field Manager, ASG, Inc.
Preston Doub	District Engineer, England-Thims & Miller

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Sovine called the meeting to order at 6:05 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on April 10, 2014

Mr. Bley requested to add the direction of the Board regarding the audience comment on Page 4 under the 7th Order of Business regarding the pavilion fence needing to be cemented. The language "The Board of Supervisors directed staff to correct the issues as soon as possible" was added to the minutes.

On a motion by Ms. Moore, seconded by Ms. Shippey, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held April 10, 2014, as amended, for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for March 2014

On a motion by Mr. Dunn, seconded by Ms. Moore, with all in favor, the Board ratified the Operation and Maintenance Expenditures for March 2014 in the amount of \$73,474.95 for Heritage Landing Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Haber updated the Board of Supervisors that there are two legislation bills, not yet signed by the Governor that might impact the District. One refers to website requirements and we will need to make sure that the District's site is in compliance. The other refers to the Board of Supervisors being required to have ethics training. Mr. Haber will update the Board of Supervisors with more details at the next meeting.
- B. District Engineer
Mr. Doub will have the annual inspection report for the next meeting.
- C. Amenity Center Manager
Mr. Myhill updated the Board of Supervisors that he is still researching fitness lease options. He noted that staff will have their first walk through with the painters this week. Wet Engineering created new plans for the pool tank and they are now waiting on Duda Pools to provide a cost.

The Board of Supervisors discussed the option to have a resident-run program for a baseball league.

- D. ValleyCrest Landscaping
Not present.
- E. Field Manager
Mr. Edmonds updated the Board of Supervisors that there is an electrical issue with the new gate to the patio area, but it is still being reviewed by an electrician.
- F. District Manager
Ms. Dobbins noted that the next regularly scheduled Board of Supervisor's Meeting will be held June 12, 2014 at 10:00 a.m.

She updated the Board of Supervisors that the RV/Boat Storage leases have been renewed with only a few being available. It was requested that the Board review options for some type of expansion in the future.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2014-05, Approving
the Proposed Budget for Fiscal Year 2014/2015
and Setting the Public Hearing**

The Board of Supervisors set the Public Hearing for August 14, 2014 at 6:00 p.m.

On a motion by Ms. Shippey, seconded by Mr. Dunn, with all in favor, the Board approved Resolution 2014-05, Approving the Proposed Budget for Fiscal Year 2014/2015 and Set the Public Hearing for August 14, 2014 at 6:00 p.m. for Heritage Landing Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Charles Aquatics Pond
and Fountain Contract Renewal**

The Board of Supervisors accepted the renewals at the same current rate; pond maintenance at a rate of \$995 per month and fountain maintenance at a rate of \$500 per quarter.

On a motion by Ms. Moore, seconded by Mr. Dunn, with all in favor, the Board accepted the renewals at the same current rate for Heritage Landing Community Development District.

EIGHTH ORDER OF BUSINESS

**Acceptance of Financial Report for Fiscal
Year ending September 30, 2013**

The Board of Supervisors accepted the Financial Report for Fiscal Year ending September 30, 2013.

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board accepted the Financial Report for Fiscal Year ending September 30, 2013 for Heritage Landing Community Development District.

NINTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There was a question regarding the entrance off State Road 16.

The Neighborhood Watch had questions regarding a bus shelter, speed bumps/crosswalk options, an email blast regarding trash at the bus stops, and the option to have security patrol the courts more often.

There was a question regarding the oaks trees within right-of-way.

There was also a request to have ASG employees park by the courts.

Ms. Moore asked if the District had any volunteers.

TENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Bley, seconded by Ms. Moore, with all in favor, the Board adjourned the meeting at 7:30 p.m. for Heritage Landing Community Development District.



Secretary / Asst. Secretary



Chairman / Vice Chairman