

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

The **Audit Committee** meeting of the Board of Supervisors of Heritage Landing Community Development District was held on **Thursday, November 14, 2013 at 6:00 p.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

Present and constituting a quorum:

Bret Sovine	Board Supervisor, Chairman
Kathy Shippey	Board Supervisor, Vice Chairman
Virginia Moore	Board Supervisor, Assistant Secretary
Elmer O. Bley	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Wes Haber	District Counsel, Hopping Green & Sams, P.A. (via speakerphone)
Jimmy Edmonds	Field Manager, ASG, Inc.
Todd Myhill	Amenity Manager, ASG, Inc.
Roy Deary	ASG, Inc.
Dan Fagen	ASG, Inc.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Sovine called the meeting to order at 6:00 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Review Instructions and Criteria for Proposals for District Auditing Services

The Board of Supervisors selected the criteria to include price and kept the criteria points at 20 point each.

<p>On a motion by Ms. Moore, seconded by Mr. Bley, with all in favor, the Board elected the criteria to include price and kept the criteria points at 20 point each for Heritage Landing Community Development District.</p>
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THIRD ORDER OF BUSINESS

**Establishing a Date for the Second Audit
Committee Meeting**

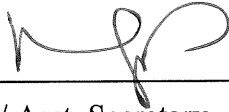
The Board of Supervisors set the second Audit Committee meeting for February 13, 2014.

On a motion by Mr. Sovine, seconded by Ms. Shippey, with all in favor, the Board set the second Audit Committee meeting for February 13, 2014 for Heritage Landing Community Development District.

FOURTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Bley, seconded by Ms. Shippey, with all in favor, the Board adjourned the Audit Committee meeting at 6:07 p.m. for Heritage Landing Community Development District.



Secretary / Asst. Secretary



Chairman / Vice Chairman